

# MINUTES

**Meeting:** South West Wiltshire Area Board  
**Place:** Online - Microsoft Teams Meeting  
**Date:** 15 December 2021  
**Start Time:** 6.30 pm  
**Finish Time:** 8.35 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Bridget Wayman (Chairman), Cllr Nabil Najjar (Vice-Chairman),  
Cllr Pauline Church, Cllr Nick Errington and Cllr George Jeans

### **Wiltshire Council Officers**

Dominic Argar, Assistant Multimedia Officer  
Karen Linaker, Community Engagement Manager  
Lisa Alexander, Senior Democratic Services Officer  
Matt Hitch, Democratic Services Officer

### **Partners**

Police Inspector Tina Osborn  
Police Inspector Al Lumley

**Total in attendance: 36**

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<u>Minute No.</u>	<u>Summary of Issues Discussed and Decision</u>
36	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the South West Wiltshire Area Board. She noted that the meeting was being recorded and outlined the procedure for online meetings. Members then introduced themselves.</p>
37	<p><u>Apologies for Absence</u></p> <p>There were no apologies for absence.</p>
38	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interests.</p>
39	<p><u>Minutes</u></p> <p><b>Decision</b></p> <p><b>To approve the minutes of the previous meeting, held on 15 September 2021, as a true and correct record.</b></p>
40	<p><u>Chairman's Announcements</u></p> <p>The Chairman expressed her sadness at the news that Darran Gunter, former Chief Fire Officer of Dorset and Wiltshire Fire and Rescue, had passed away at the age of 55 and took the opportunity to pay tribute to the work that he had done for the fire service.</p> <p>It was explained that the legislation allowing local authorities to take public meetings and decisions online was not extended past 6 May 2021. Area Boards held online after this date would need to have any funding decisions ratified through the Leader Delegated Decision process before funding could be released.</p> <p>The Chairman informed the Area Board that Police and Crime Commissioner (PCC) Philip Wilkinson's crime plan was out for consultation until 26 January 2022. She highlighted that a link to the consultation was attached to the agenda front sheet and encouraged people to complete the survey. She then noted that she had invited the PCC to attend the next Area Board meeting on 16 March 2022.</p>
41	<p><u>Partner and Community Updates</u></p> <p>Written updates were available in the agenda pack from Dorset and Wiltshire Fire and Rescue, the Health and Wellbeing Group and Healthwatch Wiltshire. Verbal updates were provided by the following partners:</p>

### Warminster Community Policing Team

Inspector Al Lumley paid tribute to Rich Salter, who was retiring from the force, describing him as a steadfast member of the team. The inspector was pleased to report that crime had gone down by four percent in the 12 months to October 2021. A particular success locally had been the recent conviction of one of Warminster's most prolific drug dealers. He also spoke about efforts to bolster confidence in the police in the wake of the murder of Sarah Everard, explaining that officer verification checks were in place to enable people to contact a control room directly if they had concerns about an officer.

### Salisbury Community Policing Team

Inspector Tina Osborn noted that there had been a recent spate of burglaries in sheds, particularly in Wilton. Proactive operations were being undertaken alongside the Rural Crime Team and these would continue for the coming months. She reported that they were working alongside community Speed Watch teams including those in Dinton in order to monitor traffic at peak times. In response to queries about a recent catapult attack on a bus in nearby Downton, the inspector stressed that they were working with the bus depot and increasing patrols in that area.

### Youth Update

Jaki Farrell from the charity Seeds4Success noted that sessions had been running well although the relatively high levels of Covid-19 transmission in the younger age group had had limited the attendance at some sessions. Youth sessions were being run at the Nadder Centre on Mondays and drop-in sessions had been taking place in Wilton. Two days of FUEL (Food, Unity Energy, Laughter) sessions were due to take place over the Christmas holidays. Projects were also underway to support the 16-25 age group with additional needs.

### Health and Wellbeing Group

Cllr Nick Errington referred the Area Board to the notes from the 1 December Health and Wellbeing Group meeting, included on pages 13-15 of the agenda pack. He explained that conversations were underway about the potential development of a Dementia Action Alliance between South West Wiltshire, Southern Wiltshire and Salisbury. He also went on to speak about plans for future events, such as a silent disco for older people at the Nadder Centre as well as a Health and Wellbeing day at Langford Lakes. The Chairman thanked Cllr Errington for the update and encouraged local parishes to get involved in the group.

	<p>The Chairman referred the Area Board to a poster and video included on the agenda front sheet providing information about the Wiltshire Youth Council, a body giving 11-18 years olds a say on decisions made by the local authority. As no secondary schools were located within the Area Board, it was noted that conversations were underway about how to ensure that local children were represented. Possible options included representation from schools outside of the county which had a large proportion of pupils resident in Wiltshire, or seats being specifically allocated to South West Wiltshire. The Chairman welcomed the ongoing conversations and encouraged young people interested in local decision making to have their say on funding for youth projects.</p>
43	<p><u>Nadder Centre</u></p> <p>Community Engagement Manager (CEM) Karen Linaker provided an update about the findings of the Nadder Centre Steering Group. Key points included:</p> <ul style="list-style-type: none"> <li>• She noted that the centre was currently open but for restricted hours on certain days.</li> <li>• It was reported that Sarum West Primary Care Network were now based at the centre.</li> <li>• A group open day was planned to help promote the centre, as well as a survey of the activities requested by younger people.</li> <li>• St John's CE Primary School were planning to move their after-school activities to the centre.</li> <li>• Reopening the café was a popular request but it had been closed since the start of the pandemic.</li> </ul> <p>During the discussion the CEM referred to a proposal, outlined in the agenda pack, to earmark £8,000 of youth funding from the Area Board towards promoting and commissioning youth activities at the Nadder Centre. It was noted that conversations had been ongoing with Seeds4Success and local schools. It was explained that youth funding could be allocated as long as the primary purpose was for the primary purpose would be for youth activities [benefitting 13–19-year-olds, or up to 25-year-olds with SEN].</p> <p><b>Decision</b></p> <p><b>To allocate £8,000 of youth funding to support ongoing after school activities at the Nadder Centre.</b></p> <p><b>Reason</b></p> <p><b><i>The application met funding criteria for 2021/22</i></b></p>
44	<p><u>Broadband Update</u></p> <p>The Chairman reported that an email had been sent to all parishes in the Area Board to ask how measures to implement high speed broadband were progressing and enquire about what support measures they felt should be in</p>

	<p>place. A meeting had been held on 20 October with presentations delivered by Wessex Internet and Bishopstone Parish Council. It was noted that schemes were being discussed, or underway, in areas including Bowerchalke, East Knoyle, Ansty, West Knoyle and Mere.</p> <p>Mike Ash, Clerk at Bishopstone Parish Council reported that 91 homes in the village had confirmed in writing that they would take up ultrafast broadband, so Openreach could formally start the implementation phase. A detailed survey of the new lines and connections was due to take place around the Christmas period and works would commence from early February. The project was due to be completed by December 2022.</p> <p>Cllr Stephen Banas, Chairman of Swallowcliffe Parish Council, reported that fibre broadband had been implemented from the beginning of the year and had been very successful.</p>
45	<p><u>Area Board Action Plan and Priorities</u></p> <p>Community Engagement Manager Karen Linaker referred the Area Board to the documents contained within pages 33 to 40 of the agenda pack and provided an overview of some of the key priorities. It was noted that conversations were ongoing about how to broaden the local youth network to supplement the work done by Seeds4Success. She also spoke in further detail about the plans for a Dementia Action Alliance, alluded to earlier in the meeting when discussing the Health and Wellbeing Board. She stressed that the alliance would be a network of groups that would jointly conduct a local needs analysis to ensure that the services provided best matched the needs of people with dementia and their carers.</p>
46	<p><u>Community Area Transport Group (CATG) Update</u></p> <p>The Board noted the minutes from the last meeting held on 24 November 2021 and considered the recommendations for funding, as detailed in the agenda pack.</p> <p><b>Decision</b></p> <p><b>To approve the recommendations for CATG funding asset out in the report.</b></p> <ul style="list-style-type: none"> <li>• <b>6a - £390 - Kilmington PC – pedestrian warning signs</b></li> <li>• <b>6b - £1,875 - Mere TC – Speed limit assessment on Shaftesbury Road</b></li> <li>• <b>6c - £1,087.50 - Tisbury PC – Keep Clear signs High Street/The Avenue</b></li> </ul>
47	<p><u>Area Board Funding</u></p> <p>The Area Board considered the funding applications as detailed in the reports attached to the agenda. Applicants in attendance were invited to speak in support of their projects and answer any questions that arose. The Chairman</p>

confirmed that, contrary to the agenda, the Mere Jubilee Fete would be considered as a Health and Wellbeing Grant and the Wylve River Walk a Community Area Grant.

## Community Area Grants

Broad Chalke PC requesting £656.60 towards a finger post replacement

### **Decision**

**To award Broad Chalke Parish Council £656.60 towards a finger post replacement.**

### **Reason**

**The application met funding criteria for 2021/22.**

Tisbury PC requesting £1,250 towards a speed indicator device (SID)

The clerk of Tisbury Parish Council spoke in favour of the scheme.

### **Decision**

**To award Tisbury Parish Council £1,250 towards a speed indicator device.**

### **Reason**

**The application met funding criteria for 2021/22.**

Compton Chamberlayne Parish Meeting requesting £500 towards a new streetscene and notice board

The Chairman of Compton Chamberlayne Parish Meeting spoke in favour of the scheme, explaining that it would involve new fingerposts to replace existing metal signs, as well as the replacement of the notice board in the village. He also clarified that the total cost of the project would be around £4,000.

### **Decision**

**To award Compton Chamberlayne Parish Meeting £500 towards a new finger post and the labour element of the project.**

### **Reason**

**The application met funding criteria for 2021/22.**

**Swallowcliffe PC requesting £420 towards pedestrian gates**

The Chairman of Swallowcliffe Parish Council spoke in favour of the scheme noting that the money would go towards replacing seven old stiles with pedestrian gates in order to improve accessibility.

**Decision**

**To award Swallowcliffe Parish Council £420 towards the upgrade of seven stiles to pedestrian gates.**

**Reason**

**The application met funding criteria for 2021/22.**

**Tisbury Amateur Swimming Club requesting £7,500 to improve disabled facilities**

A representative from the swimming club spoke in favour of the scheme explaining that the money would be put towards a wet room with access for wheelchair users. She noted that they had had a query from a local school because the existing facilities would not be suitable for one of their disabled children. It was explained that match funding of £7,500 would be provided by the club.

During the discussion it was noted that grants in excess of £5,000 could be awarded in exceptional cases. Members noted that the pool was an important asset that was used by the wider community and not just Tisbury residents. Given the higher amount being requested, members sought assurance about the long-term viability of the pool and the representative confirmed that it was well used all year round and demand was growing. The CEM reminded the Area Board that they had earmarked £15,000 from the 2020/21 budget for rights of way and leisure projects, so the £7,500 would come from that fund.

As the facility was leased from Wiltshire Council, it was noted that enquiries had been made about whether making a facility disabled compliant could be covered by the maintenance budget but were informed that this would only cover the existing facilities.

**Decision**

**To award Tisbury Amateur Swimming Club £7,500 towards disabled facilities at Tisbury Swimming Pool.**

**Reason**

**The application met funding criteria for 2021/22. The scheme was considered to be an exceptional case, so a figure in excess of £5,000 could be awarded.**

Wilton Bowls Club requesting £3,000 towards a replacement mower

The secretary of Wilton Bowls Club spoke in favour of their application, explaining that the existing mower had technical problems and that it was necessary to cut the grass four times a week during the season.

**Decision**

**To award Wilton Bowls Club £3,000 towards a replacement mower for the club's green.**

**Reason**

**The application met funding criteria for 2021/22.**

Wilton Community Centre requesting £837 towards a portable stage and trolley

Gary Nunn, a representative from Wilton Community Centre, spoke on behalf of their application, stating that it would be beneficial to a number of their user groups. He also noted that they had now received a grant of £500 from Wilton Town Council.

**Decision**

**To award Wilton Community Centre £837 towards a portable stage and trolley.**

**Reason**

**The application met funding criteria for 2021/22.**



Fovant Youth Club requesting £220 towards equipment and storage

**Decision**

**To award Fovant Youth Club £220 towards equipment and storage.**

**Reason**

**The application met funding criteria for 2021/22.**

West Tisbury Parish Council requesting £12,000 towards Stubbles Play Area

The clerk of West Tisbury Parish Council spoke in favour of their application, explaining that flooding had damaged the surface of the play area and forced them to temporarily close the park. She informed the Area Board that a recommendation had been made that the surface of the play area should be replaced but their insurance only covered the play equipment itself.

During the discussion questions were asked about the overall cost of the project and the clerk confirmed that £46,000 would cover the entire cost including the play equipment. Members were keen to support the project but has reservations about funding in excess of the £5,000 maximum guideline.

**Decision**

**To award £5,000 to West Tisbury Parish Council towards West Tisbury Stubbles Play Area.**

**Reason**

**The application met funding criteria for 2021/22.**

Sedgehill and Semley Parish Council requesting £1,500 towards a Right of Way improvement programme

A representative from Sedgehill and Semley Parish Council spoke in favour of their application.

**Decision**

**To award Sedgehill and Semley Parish Council £1,500 towards a rights of way improvement programme.**

**Reason**

**The application met funding criteria for 2021/22.**

Sutton Mandeville PC requesting £162.50 towards a finger post replacement

**Decision**

**To award Sutton Mandeville Parish Council £162.50 towards the refurbishment of a finger post at the top of Panters Road.**

**Reason**

**The application met funding criteria for 2021/22.**

Sutton Mandeville Parish Council requesting £900 towards pedestrian gates for Sutton Mandeville footpaths

**Decision**

**To award Sutton Mandeville Parish Council £450 towards pedestrian gates for Sutton Mandeville footpaths.**

**Reason**

**The application met funding criteria for 2021/22.**

Wylve Parish Council requesting £1,500 for disabled access improvements for the River Wylve Walk

Representatives from Wylve Parish Council spoke in favour of their application, noting that they planned to replace four existing gates that limited access to the walk for disabled users.

**Decision**

**To award £1,500 to Wylve Parish Council towards improved disabled access at the River Wylve Walk.**

**Reason**

**The application met funding criteria for 2021/22.**

## Health and Wellbeing Grants

### Mere Platinum Jubilee Committee requesting £2,300 towards a Queen's Jubilee fete

Kit Stallard, a member of the jubilee committee, spoke in favour of their application, explaining that it was a community wide project sponsored by both the town council and church council in Mere. It was hoped that the celebration would attract up to 1,500 people.

During the discussion members considered whether it was fair to support the scheme in Mere without offering similar support to other areas throughout the Area Board, particularly in rural areas. However, members did note that they were keen to support jubilee events and felt that they would be popular. They were also encouraged that the scheme had the backing of Mere Town Council. Given that the application was for a revenue grant, questions were asked about the longer-term impact and Mr Stallard confirmed that tree planting was planned as part of the jubilee celebrations.

A proposal was put forward to refuse the application, but this was then withdrawn. Members felt that they would welcome the opportunity to have a discussion about supporting jubilee events across the Area Board, as they would then be in a better position to judge the application from Mere Platinum Jubilee Committee. The CEM noted that the Area Board had earmarked £2,500 for Jubilee events.

### **Decision**

**To defer consideration of an application of £2,300 by Mere Platinum Jubilee Committee towards Mere Queen's Jubilee Fete.**

### **Reason**

**To allow for discussion of the allocation of the £2,500 set aside to support jubilee events. Contact would then be made with the applicant once the discussion had taken place.**

### Nadder Community Energy requested £650 towards Tisbury Electric Car Club

Gus from Nadder Community Energy spoke in favour of their application, explaining that they were a valuable resource for those with limited available transport and were also less polluting.

	<p>During the discussion the CEM noted that there was £650 left in the Health and Wellbeing budget for the year, so a request from Wilton Men’s Shed was considered before taking a vote.</p> <hr/> <p><u>Wilton Men’s Shed requesting £650 towards revenue funding</u></p> <p>Sara from Wilton Men’s Shed spoke in favour of their application. She noted that a contribution had been made by Wilton Town Council and that they were expecting to increase their membership and build a partnership with the local veteran’s centre.</p> <p>Members were keen to support both applications, so favoured splitting the payment over two financial years in order not to exceed the Health and Wellbeing budget for 2021/22.</p> <p><b>Decision</b></p> <p><b>To award £650 each to Nadder Community Energy (towards Tisbury Electric Car Club) and Wilton Men’s Shed, but for the payments to be spread over 2 financial years (£325 each per year).</b></p> <p><b><u>Reason</u></b></p> <p><b><u>The applications met funding criteria for 2021/22 but insufficient funding was in place to fully support both applications in the financial year.</u></b></p>
48	<p><u>Urgent Items</u></p> <p>There were no urgent items.</p>
49	<p><u>Close</u></p> <p>The next ordinary meeting of the South West Wiltshire Area Board was confirmed as Wednesday 16 March 2022 at 6:30pm.</p> <p>The Chairman took the opportunity to wish the Area Board a Merry Christmas and a Happy New Year.</p>